

**ERIE COUNTY WATER AUTHORITY  
MEETING OF NOVEMBER 15, 2018**

**PRESENT:**

**CALL TO ORDER AT**

**PLEDGE TO THE FLAG**

**I. - ROLL CALL**

**II. - READING OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting held on Thursday, November 1, 2018.

and carried to read the Minutes of the

**III. - APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting held on Thursday, November 1, 2018.

and carried to approve the Minutes of the

**IV. - REPORTS**

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

**V. - COMMUNICATIONS AND BILLS**

**ITEM 1 - Creation and/or Amendment of Master Purchase Orders:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 3 – FOIL Request from Dolce Panepinto**

**ITEM 4 – FOIL Request from SmartProcure**

**ITEM 5 – Letter from Brian Kulpa, Amherst Town Supervisor**

**VI. PERSONS ADDRESSING THE AUTHORITY**

The Commissioners will hear the concerns of persons desiring to address the Commissioners on any Water Authority subject

**VII. - UNFINISHED BUSINESS**

**T-12** Termination of Professional Services Contract with Harter Secret & Emery LLP  
(Item No. 4 8/2/18)

**T-17** \_\_\_\_\_ – Appointment as Executive Director (Item No. 22  
11/1/18)

**VIII. - NEW BUSINESS**

**ITEM 6 -** Authorization to Amend the Erie County Water Authority's Annual Capital Budget for Fiscal Year 2018

**ITEM 7 -** Authorization to Accept the Proposal of Veraview LLC to provide Design, Installation and Programing of Audio and Video Equipment for the Erie County Water Authority's Ellicott Square Boardroom and Service Center Main Conference Room, Project No. 201800613

**ITEM 8 -** Authorization to enter into a Modification Agreement relative to an Easement Between the Erie County Water Authority and Niagara Mohawk Power Corporation

**ITEM 9 -** Authorization to Solicit Request for Proposals for Microwave Radio Maintenance Services, Project No. 201900006

**ITEM 10 -** Award of Contract to Koester Associates, Inc. for furnishing and delivering of Halogen Actuators and Controller Units for Sturgeon Point Water Treatment Plant and Van de Water Water Treatment Plant, Project No. 201800105 - \$183,879.00

**ITEM 11 -** Approval of Change Order No. 1 of DJM Contracting, Inc. for Contract No. NC-36, later System Improvements in the Towns of Cheektowaga and Clarence, New York, Project No. 201700090, Contract No. 18-15-03

**ITEM 12 -** Authorization to Extend the Professional Services Contract with Matrix Imaging Solutions, Inc. for Bill Printing, Presentation, and Payment Alternatives, identified as Contract No. MIS-2, Project No. 201500141

**ITEM 13 -** Authorization to Extend the Contract with Carus Corporation for the Furnishing and Delivering of Potassium Permanganate to the Erie County Water Authority for use in the Treatment of Water from April 1, 2017 through March 31, 2019, Project No. 201700009, identified as Contract No. 17-04-04

**ITEM 14 -** Authorization to Refund Service Connection Fee to E&R General Construction, Inc. - \$2,000.00

**ITEM 15 -** Authorization to Refund Service Connection Fee to David Sarles - \$400.00

**ITEM 16 -** Authorization to Grant Leak Allowance Requests - \$2,027.64

**New Business Continued**

**ITEM 17 - Service Connection Work Order List**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve or ratify Service Connection Work Order Nos. 2018-40 and 2018-41 to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

**Executive Session** - Discussion of Appointment of Executive Director pursuant to Public Officers Law §105(1)(f) (matters leading to the appointment of a particular person)

**VIII. - ADJOURNMENT**